

How to Navigate the Author Center

Manuscript Submission Information

New Submissions

- To **start the submission** of a new manuscript, click on the submit a new manuscript link in the “Author Resources” area below.
- To **continue** with the submission of a new manuscript already in progress, click on the "Unsubmitted Manuscripts" queue in the “My Manuscripts” area below. Find the submission you wish to continue with and then click on the "Continue Submission" button.
- To **submit**, choose “**Supp: ICMST 2024**” as the Manuscript Type.

Revised Submissions

- To **start the submission** of a revised manuscript, click on the revision link in the “Author Resources” area below or click the "Manuscripts with Decisions" queue in the “My Manuscripts” area below to display a list of decided manuscripts. Find the submission you wish to start the revision process for and click on the "Create Revision" link for that manuscript.
- To **continue** with a revised manuscript that has yet to be submitted, either click on the revision link as outlined above or click on the "Revised Manuscripts in Draft" queue in the “My Manuscripts” area below. Find the submission you wish to continue with and then click on the "Continue Submission" button.

Correcting/Updating Submissions

- To **correct or update a submission** that has been unsubmitted/returned to you by the journal, click on the "Unsubmitted Manuscripts" queue in the “My Manuscripts” area below. Find the submission you wish to correct/update and then click on the "Continue Submission" button. Be advised that if the submission that was unsubmitted /returned to you was a revision, then it will be in the “Revised Manuscripts in Draft” queue in the “My Manuscript” area below.

What is the status of my manuscript?

- To **check the status** of a manuscript you have submitted, click on the "Submitted Manuscripts" queue in the “My Manuscripts” area below. All manuscripts you have submitted that are currently being evaluated will be listed in this area. The status of the manuscript can be found under the column heading ‘Status’. Note: You can click on any queue under the 'My Manuscripts' area to view all manuscripts currently in that status.

These instructions cover the various stages of submission. Be advised that any journal specific guidelines for authors can be found in the “**Instructions & Forms**” section at the top right-hand corner of the site.